

May 17, 2024



Dear Prospective Applicant:

Attached is the application for the 2025 Community Support Funding. It is with great pride that the City of Bastrop enters into an agreement with prospective applicants to provide our community with needed programs and services.

The application process consists of the following stages:

- Applications available – May 17, 2024 at City Hall and online at [www.cityofbastrop.org](http://www.cityofbastrop.org)
- Application Deadline – June 21, 2024, 5:00pm
- Committee Review
- Organizations to Present to Council – July 9, 2024, 6:30pm (limited to 3 min.)
- Funding approved as part of the budget – September 17, 2024

Required Attachments:

- Last fiscal year's IRS Form 990, 990 EZ or 990-N
- Proposed Budget FY2025 (10/01/2024 – 09/30/2025) as directly related to funding requested
- Copy of 501(c)3 letter from the Internal Revenue Service (if new applicant)
- Provide a list of other sources of funding
- List of all Board Members

We would like to fund all applicants; however, funding is selective and is based on the application you submit. It is critical that you complete the application in its entirety and attach all required documents.

**Deadline: 5:00 P.M., June 21, 2024**

(no applications will be accepted after this deadline)

Return the application and required attachments to:

Mail or Hand Deliver

City of Bastrop  
Attention: Elisa Puentes  
1311 Chestnut Street  
Bastrop, Texas 78602

Email

Elisa Puentes  
[epuentes@cityofbastrop.org](mailto:epuentes@cityofbastrop.org)  
(Applicants responsible for confirming receipt)

Thank you for your application and we wish your organization much success.

Sincerely,

Elisa Puentes  
Executive Administrative Assistant